

# Stepping Stones to your future – getting started...

## STEP 1. Who are you?

### Think about yourself:

- Your interests
- Your values
- What are you good at?
- What do you enjoy doing?
- What skills do you have?
- What environment do you want to work in?
- Do you want to study full time, part time or later?
- What type of personality are you?
- Do you know what you want to do?
- Your needs.

## STEP 2. Be aware of your options?

### Work –

- Explore the occupations that interest you
- Research the industries in which you would like to work
- Research where the vacancies are.

### Further Education –

- Explore your study options – University, TAFE or other courses offered. Check entry requirements, cost of courses, employment outcomes, etc

### Training –

- Apprenticeships, traineeships, on-the-job training, etc

## STEP 3. Making decisions – use Steps 1 & 2 to make your decision

### Looking at who you are and what options are available for you can help you to decide:

- Your next step
- How to get there
- Implications on your life
- Funding
- Short term & long term goals.



### Resources to assist you include:

- Job Outlook [www.joboutlook.gov.au](http://www.joboutlook.gov.au)
- Myfuture [www.myfuture.edu.au](http://www.myfuture.edu.au)

## STEP 4. Doing it

### Getting a job –

- Job Search – look for vacancies
- Prepare your application/ resume
- Prepare for an interview.

### Further Education and Training –

- Complete your application for your chosen course.

### Things to remember:

- You are surrounded by people who can assist you – teachers, careers advisors, VET coordinators, parents, family friends, university/TAFE course coordinators, professional associations, etc
- Do your research
- Do what YOU want – not what your friends are going to do.